



INSTRUCTIONS FOR MANAGING YOUR DOMAIN

In this section, you will learn how to manage your domain and....

Renew and Pay for Your Domain

To do this you will need to Login on the login button on the left-hand side of the page.

Enter your username and password and then
ENTER YOUR USERNAME & PASSWORD

Login
Please enter your Username and Password.
Username:
Password:
Not Registered? Why Should I Register?

CLICK ON DOMAIN MANAGEMENT

Control Panel
Welcome johndoe
Manage Your Domain(s): Buy Extra Email/Webmail/Webspace, Renew Domain, Email/DNS Admin
Domain Management
Register Domain(s)
Search/Register Domain(s)
Edit/Update your User Profile e.g. Name, Email, Address etc.
Edit Profile
Change Your Password
Change Password

You will then see the screen below and under the heading of 'your domain' and click on your domain name.

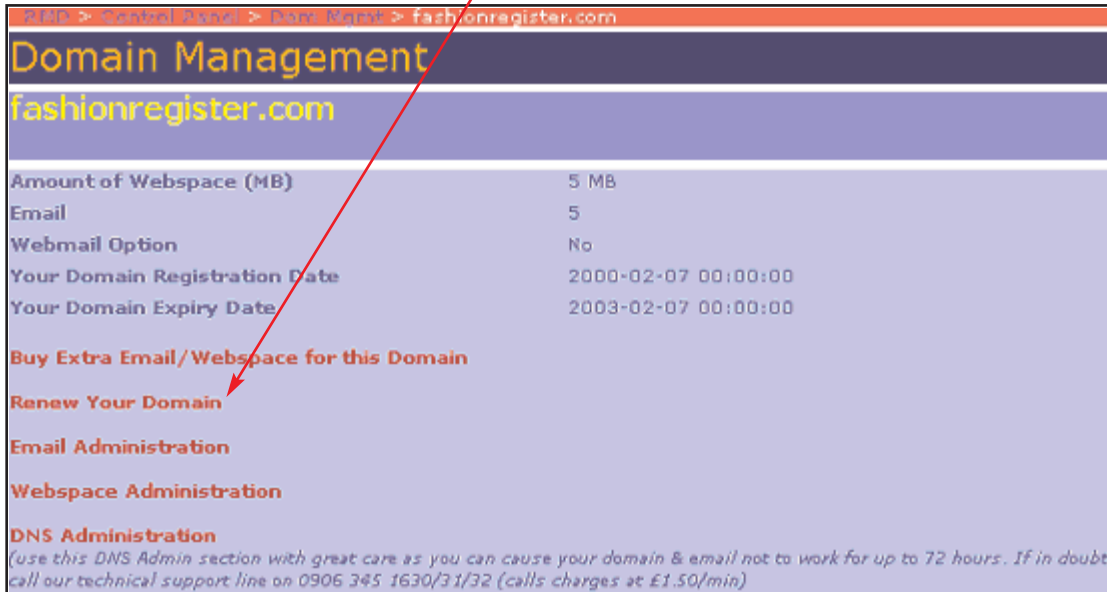
For e.g. 'johndoe.com'

You have 1 Domains
Please Click on Domain Name to Continue

Serial No.	Your Domains	Webspace(MB) for each domain	# Email accounts per domain	Webmail	Status
1	johndoe.com	5	1	Y	Live

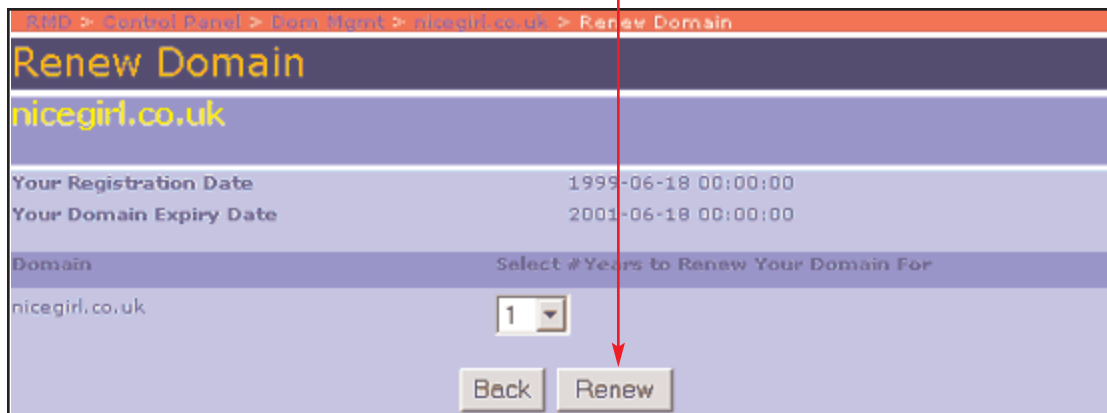
You have 1 Domains

This will take you to the screen shown below. Here you should click on **'RENEW YOUR DOMAIN'**



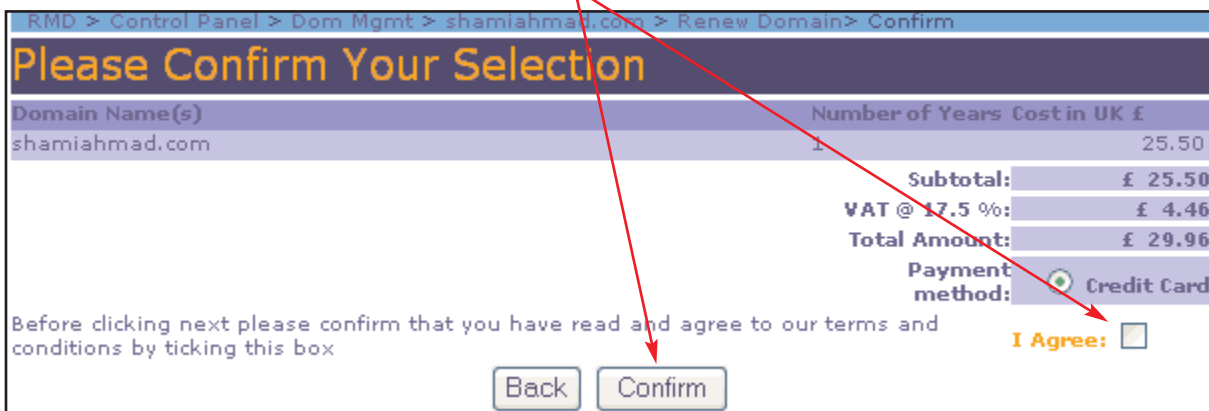
After clicking on RENEW YOUR DOMAIN you will see the screen below where you will be able to select the number of years you would like to renew your domain registration for.

Click on the drop-down menu that indicates the number of years, select the number then click on **'RENEW'** on the right hand side.



Once clicked on the 'RENEW' button you will be taken to the payment screen below. Please be sure to read and tick the **'AGREE'** box for the terms and conditions before clicking on **'CONFIRM'** button.

From there you will be taken to the Worldpay Secure Server to complete the transaction for your domain renewal.



Finally, If you have any questions or need assistance, please do not hesitate to call our technical support service hosted by PC Computer Problems Ltd.

You may reach them on **0906 345 1630/31/32** (calls charged at £1.50 per minute).

Alternatively, please send an email to **support@registermydomain.com**